

**Borough of Stanhope**  
**Office of the Tax Collector**  
**77 Main Street, Stanhope, NJ 07874**

Phone (973) 347-0159

Fax (973) 347-6058

**ALTERNATIVE FORMS OF PAYMENT:** *The Borough can arrange to debit your checking account for Property Taxes. You can rest assured that your payments will be made on time, saving time, money and worry over late payments. The authorization form for this service is below.*

**Property Tax** will be debited on the 10<sup>th</sup> day of the month following the quarterly due date, or February 10<sup>th</sup>, May 10<sup>th</sup>, August 10<sup>th</sup> and November 10<sup>th</sup>. If the 10<sup>th</sup> falls on a Saturday, Sunday or holiday, the debit will take place on the very next business day. **Utility Charges** will be debited on the 20<sup>th</sup> day of the month following the billing, and if the 20<sup>th</sup> falls on a Saturday, Sunday or holiday, the debit will take place on the very next business day.

The annual cost for each type of Debit is **\$5.00**, which will be debited once a year on November 10<sup>th</sup> if you have ACH Tax Debit, or December 20<sup>th</sup> if you have ACH Utility ONLY Debit. You will still receive annual tax bills and quarterly utility bills, but they will say "For Advice Only".

Dana Mooney, Tax Collector (973) 347-0159 Ext 13

[dmooney@stanhopenj.gov](mailto:dmooney@stanhopenj.gov)

Toni Grisaffi, Utility Collector (973) 347-0159 Ext 10

[tgrisaffi@stanhopenj.gov](mailto:tgrisaffi@stanhopenj.gov)

.....

**AUTHORIZATION AGREEMENT FOR DIRECT DEBIT OF  
PROPERTY TAXES AND/OR WATER & SEWER PAYMENTS**  
Debits to take place on the 10<sup>th</sup> or 20<sup>th</sup> of the month (or the first business day thereafter)  
following the due date(s) listed on the tax coupons or the billing date for utility bills.

I (we) authorize the Borough of Stanhope (FED ID #22-6002324) to initiate debit entries to my (our) ( ) Checking ( ) Savings Account (select one) indicated below at the depository institution named below, hereinafter called HOMEOWNER'S BANK, and to credit the same to my (our) individual property tax or utility account on a quarterly basis on the date(s) described above.

HOMEOWNER'S BANK \_\_\_\_\_ BRANCH \_\_\_\_\_  
CITY \_\_\_\_\_ STATE \_\_\_\_\_  
ROUTING NUMBER \_\_\_\_\_ ACCOUNT NUMBER \_\_\_\_\_

**FOR CHECKING ACCOUNTS, PLEASE ENCLOSE A VOIDED CHECK.**  
**FOR SAVINGS ACCOUNTS, PLEASE ENCLOSE BANK'S PROOF OF ACCT NUMBERS.**

NAME(S) \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_  
PROPERTY ADDRESS \_\_\_\_\_ STANHOPE, NEW JERSEY 07874  
TELEPHONE NUMBER(S) \_\_\_\_\_  
DATE \_\_\_\_\_ SIGNED \_\_\_\_\_  
SIGNED \_\_\_\_\_

<b>I AUTHORIZE DEBIT FOR: _____ PROPERTY TAX _____ WATER &amp; SEWER BILLINGS</b>
---

**Return this form at least 20 days before the Tax or Utility Quarter Due Date!**

NOTE: This authorization is to remain in full force and effect until the BOROUGH OF STANHOPE has received written notice from me (or either of us) of its termination. This notice must be RECEIVED twenty days before the DUE DATE listed on the coupon(s) to afford the BOROUGH OF STANHOPE a reasonable opportunity to act upon it. ALL WRITTEN CREDIT AUTHORIZATIONS MUST PROVIDE THAT THE RECEIVER MAY REVOKE THE AUTHORIZATION ONLY BY NOTIFYING THE ORIGINATOR IN THE MANNER SPECIFIED IN THE AUTHORIZATION. **THIS FORM MAY BE DUPLICATED.**